

Excused / Unexcused Reasons  
as per ADEK regulations

Seq	Absence Type	Reason (EN)	Description ENG
1	Absent reasons	Medical appointment	A medical appointment scheduled prior to the absence. <b>Example:</b> A student has a scheduled dental surgery and needs to miss school for the procedure and recovery.
2		Short-term illness	Temporary illness of any kind (e.g., cold, flu, etc.). <b>Example:</b> A student has a mild fever and is unable to attend school for 2 days.
3		Chronic illness	For students with chronic medical conditions who may require more than 10 school days of absence, including those who require medical care outside of the UAE. <b>Example:</b> A student diagnosed with diabetes needs to travel abroad for specialized treatment and requires extended absence from school.
4		Medical for students with Additional Learning Needs (ALN)	Leave for medical or therapeutic reasons for students with additional learning needs. <b>Example:</b> A student with autism requires regular therapy sessions during school hours and is granted time off for this purpose.
5		Family death	Death of a first- or second-degree relative. <b>Example:</b> A student's grandmother passes away, and the student is absent to attend the funeral.
6		Family emergency travel	Urgent family travel for essential reasons such as medical care, escorting a loved one, or handling a family death (outside of first- or second-degree relatives). <b>Example:</b> A student needs to travel abroad suddenly to accompany a parent who is undergoing emergency surgery.
7		Study leave	Leave of up to 4 weeks annually for board and pre-collegiate examinations, with ADEK approval. <b>Example:</b> A student preparing for international exams (e.g., SAT, A-levels) takes a study break, as permitted by the school and ADEK.
8		Examination leave	Leave for board and pre-collegiate examinations, when approved by ADEK. <b>Example:</b> A student is granted leave to sit for a board)external( exam outside of the school's examination period.
9		Official community task	Community tasks mandated by authorities, such as cleaning up beaches or other official duties (e.g., a student's required participation in an official court order or legal case). <b>Example:</b> A student is required by the court to participate in community service as part of a legal requirement.



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10	Absent reasons	Official appearance	Mandatory appearance before an official body (e.g., a family legal case or juvenile delinquency hearing). <b>Example:</b> A student has to appear in court due to a family legal dispute and is unable to attend school on that day.
11		Extracurricular activity	Participation in conferences, competitions, or events with the principal's approval (e.g., Model United Nations, sports events, Olympiads). <b>Example:</b> A student is selected to represent the school in an international debate competition and is absent for several days.
12		Entertainment work	Employment in the entertainment industry. <b>Example:</b> A student who works as an actor in a television show requires time off for filming commitments.
13		Religious holiday	Observation of religious holidays that are not classified as public holidays in the UAE. <b>Example:</b> A student observes a religious holiday not recognized as a public holiday and requires a day off from school to celebrate with their family.
14		Government-approved closure	Absences due to government-sanctioned school closures, such as for extreme weather conditions. <b>Example:</b> The school is closed due to severe sandstorms, and all students are excused from attendance.
15		Unauthorized absence	Absences that do not fall under the list of authorized absence reasons, as per the Student Administrative Affairs Policy. <b>Example:</b> A student skips school to attend a concert without prior approval from the school.
16	Partial absence reason	Authorized late	Lateness that is excused by the school. <b>Example:</b> A student arrives late due to a traffic accident on the way to school, and the school marks it as an authorized late.
17		Unauthorized late	Lateness that is not excused by the school. <b>Example:</b> A student arrives late to school frequently without any valid reason, and the school marks it as an unauthorized late.

