

Asian International Private School

Affiliated to the Central Board of Secondary Education, New Delhi

Approved by the Ministry of Education - U.A.E

Member: Council of the C.B.S.E. Affiliated Schools in the Gulf



Comprehensive Distance Learning Guide

March 2020

Vision

Our vision is to be recognised as a Centre of Excellence in Education.

“Education Brings Prosperity, Wisdom and Understanding”.

Mission

AIS aims to educate guide and help students reach their potential in a safe, welcoming and harmonious environment. The school strives to give each student a holistic education through a well-developed curriculum, conscientious staff and a nurturing environment. The student is always at the center of this philosophy. We believe by this approach the students will become educated life-long learners, caring and tolerant individuals.

Core Values

- Quality Education
- Academic Integrity
- A commitment to educate and transform our younger citizens to smart intellectuals.
- Safe and healthy environment

AIS Ruwais

Phone : (02) 877 8789
Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112
Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470
Fax : (02) 884 6680

School Profile

Asian International Private School comes with history of over 30 years. AIS started its orientation in the year 1988 in Gayathi, Western region of Abu Dhabi with the aim of providing educational services to different nationalities, later shifted to new premises in Madinat Zayed. The School is affiliated to Central Board of Secondary Education, Delhi and recognized by Ministry Of Education, UAE that serves approximately 800 students from the area. Since its inception in 1987, the school has been the leading educational institution in the Gulf Region.

The prevalent policies and ideas were updated with international best practices and dynamic concepts of education within affordable fees; The School follows the syllabus outlined by the CBSE and prepares students for All India Senior Secondary School Examinations. We are pleased to cater to the learning needs of our 20 different nationality students. It clearly indicates the School's esteem amongst the Madinat Zayed and Ruwais community. 21st learning skills, Safe and Secure environment Pastoral care, Technology integrated with the Curriculum, Smart interactive Classes are some of the recent evident achievements in itself.

The School employed well qualified, trained and experienced teaching faculties. "GREAT TEACHERS HELP CREATE GREAT STUDENTS". So, as pioneers in education AIS connects and advances professional faculties from diverse backgrounds to update themselves to implement innovative Teaching Methodology in classrooms to meet Government's vision in the Education Sector ensuring all round development among students. We prioritized Professional Development Training and other workshops from resource person to our team .AIS believes that a unique team with exceptional performance associated with exchange of ideas and ways of applying things differently and embedded talent which formulates outstanding results .We can affirm that our Students acquire Best Education in CBSE and MOE context, grow up with our Core Values rooted in them and leave the School to step into the new challenges with confidence.

Asian International School continued its journey successfully and opened its branch on 19th September, 1989 in Ruwais.

The School is an ISO Certified and is affiliated to CBSE, Delhi, UNESCO and recognized by MOE, UAE that catered the educational requirements of Students of different nationalities. Majority of the Parent Community includes oil refinery employees. The enrollment of the School for the Current Session is approximately 1625 in number.

In Kindergarten, Students explore themselves in a prepared learning environment enhances learning an enjoyable experience. Primary Curriculum is designed to meet individual learning needs. School is providing all round education and Students were given opportunities to participate various activities throughout the year. Results of the Board Examinations both in AISSE and AISSCE show excellence year after year for the past decade. Our Students are encouraged to participate in International Bench Marking Tests. Students are trained for ASL and regular CBSE Syllabus.

Our Students can opt for two streams - Science/Commerce with variety of optional subjects. Students are encouraged to participate various tournaments. Competitions and cultural activities nationally and internationally.

AIS Ruwais

Phone : (02) 877 8789
Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112
Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470
Fax : (02) 884 6680

Both the Schools are licensed from the Health Authority. Sports, Music & Arts, Library facilities are provided to the Students. Opportunities are provided to unfold Critical Thinking and Creativity amongst our Students.

We make sincere efforts to uphold and reflect UAE culture and Identity.

Developments are focused in every area in our both Schools at a time. Professional Development and other enrichment programs are on par for both the Schools.

AIS count as the blessings from Almighty and take it as a honour that by targeting the learners who has been entrusted to our care in our educational institutions are not only limited to the separate island of excellence in education but also the journey which continues to the accomplishment of proficiency in every area linked to a learner and by creating an outstanding learning community who benefits to the society is viewed as a bliss.

This reputed institution incorporates reform and progress in keeping with the size and evaluation. Recognition and demand from the diverse communities has added strength to our expansion and rise of KING AND QUEEN NURSERY.

It is AIS's humble endeavor to give back to the community and UAE at large where we continued spending major span of time, by propelling our students to reach to unprecedented levels of success.

AIS Ruwais**Phone : (02) 877 8789****Fax : (02) 877 8785****King and Queen Nursery Abu Dhabi****Phone : (02) 641 9112****Fax : (02) 641 9113****AIS Madinat Zayed****Phone : (02) 884 7470****Fax : (02) 884 6680**

Distance Learning

Distance learning can be defined as the use of computer and Internet technologies to deliver a broad array of solutions to enable learning and improve performance.

PURPOSE: Transitioning to distance learning from the regular classroom settings to the comfort of home gaining with uninterrupted learning experiences, ensuring academic success among AIS students.

INTRODUCTION.

Asian International Private School focuses on delivering outcome based learning experiences to 21st century learners and considers that as its priority. Digital devices is used as one among the medium to assign challenging tasks to transform our student community as smart learners, so, there comes the necessity of distance learning and it is the policy of the School to maintain an environment that promotes ethical and responsible conduct in every digital resource activities. Students' will reach their full potential through exploration of resources and view it as a privilege and opportunity.

Even though distance learning includes formidable challenges, we keep positive expectations on students and staff community with a wide range of possibilities - leading to exploration of technology that can yield high learning outcomes. Teachers hold excellent skills across a wide range of areas which sets for them for continued distance learning under the current environment. After careful planning, activities and instructional videos are also included and outlined to them, the guidance and tricks for inspiring sessions focusing on motivating students' interaction/participation in helping them to get better collaborative learning.

OBJECTIVES.

Significant role of teachers in achieving the following:

- ✚ Apply new tools to increase students' self-sufficiency and self-management in learning;
- ✚ Develop time-saving processes and forms to monitor student learning and manage feedback; and
- ✚ Create more tiered strategies for setting and achieving learning goals.

ROLE OF TECHNOLOGY IN PRODUCING BETTER LEARNING OUTCOMES.

Every student is expected to handle **technology** as follows:

- ✓ act as an equalizer, providing all students with access to information and tools that empower them as learners.
- ✓ can increase student engagement and thus student performance, satisfaction, and interest in studies.
- ✓ creates interest in students learning process and can change the teaching approach, offering educators effective ways to reach different types of learners and assess student understanding through multiple means.
- ✓ can better equip the future responsible citizens to investigate and solve real-world challenges similar to those they will experience in the workplace.
- ✓ creates a largest paradigm shifts in teaching and learning to be experienced by today's educators.

ZERO TOLERANCE CODE OF CONDUCT

- ✚ Cyberterrorism
 - Psychological Warfare
 - Publicity and Propaganda of inappropriate content or subject
 - Data Mining
 - Fundraising
 - Sharing Information, Planning and Coordination of inappropriate/illegal matter
- ✚ Online Gaming while on Class
- ✚ Virus Creation and Spreading
- ✚ Cyberstalking
- ✚ Use of obscene, profane, threatening or disrespectful language or images in distance learning program
- ✚ Digital Morphing of a person/group, impersonation
- ✚ Forwarding unsolicited email to AIS staff or students

STUDENT CODE OF CONDUCT

This code of conduct addresses student interaction with AIS faculty, staff, and other AIS students, as well as their individual actions.

GENERAL

Do's

- ✚ The school will expect every student to be on par with the class in every way and that must be ensured by the parents ONLY.
- ✚ Students are encouraged to maintain discipline during the distance learning program. Ensure proper discipline whilst in class.
- ✚ Students are expected to use School email address and Moodle profile picture that is appropriate for an educational environment and should be a head-shot of the student only.
- ✚ Student should address AIS Faculties with courtesy- expected for education professionals.
- ✚ The tone of emails and phone conversations need to be respectful.
- ✚ Students should phrase communications with AIS faculty in a polite and courteous manner.
- ✚ Communication with the colleagues in chat box, email, discussion email must be appropriate, courteous and respectful.
- ✚ The School respects the integrity and authenticity of student.

Don'ts

- ✚ **Bullying** is not allowed and strict action will be taken against the student.
- ✚ All tests and evaluations are compulsory and exemption from evaluations **will not be considered** unless on medical grounds supported with evidence.
- ✚ Taking leave during working days is **strongly discouraged** unless on medical grounds. Parents are responsible to make for the loss of studies in case of leave taken.
- ✚ Email addresses that use profanity or may otherwise be construed as offensive **shall not be permitted** in correspondence during distance learning program.
- ✚ Moodle profile picture **may not be offensive and inappropriate** in any manner.
- ✚ **Copying** other students' work, **misusing content** from the internet are **strictly prohibited**.
- ✚ Parents are **not permitted** to complete coursework on behalf of students.

SPECIFIC

Discipline is an integral part of the school culture.

School encourages

- Self-discipline that arises from within and remains through-out life.
- Being polite is a way to show your respect towards others.
- Being considerate and respect others' feelings and their values although our classroom environment is virtual (online).
- Exhibits standard behavior which is significant, as they are in brick and mortar schools. Perseverance needs to become a habit.

Interactions with AIS Faculty and Staff

1. **Attendance is strictly monitored and recorded in each and every period.** Students must be regular and punctual in attending their classes. Late-comers will not be permitted to enter the class without the permission of the Principal. Supervisors **will be monitoring** during these sessions/visits (**beginning, middle and plenary**) and **attendance comparison check will be done during these three visits/observations then the findings will be recorded in the walkthrough observation report.**
2. Students should greet the academicians when he /she joins the class and back him/her by saying "Thank You".
3. While greeting people, students should use magical words - "Please", " Sorry", "Thank You ", "Excuse me" wherever necessary.
4. Students must inculcate the habit of paced movement and calm speech If the conversation is not audible ask "PARDON"
5. Students should be interactive in class at all times. Students should be attentive when a teacher or a speaker address.
6. Since our online environment is a learning platform, students should avoid excessive "slang" or language that they might use in other environments. Students must communicate with teachers in complete sentences.
7. Good manners reflect something from an inside-an innate sense of consideration for others and respect for self.

Appropriate Use of the Internet

1. AIS students are subjected to all local, federal, cyber UAE laws governing the Internet. Consequently, administrators will cooperate in full with local, or federal officials in case of any investigations related to illegal activities conducted through Internet access.
2. In case of such incidents, there is a claim that a student has violated this policy, he/she will be notified of the suspected violation and given an opportunity to present an explanation.
3. Any student who violates this policy will be subject to disciplinary action that may result in removal from the class, as well as other disciplinary or legal action.

Recording Classes

Teacher will record the class. These recorded classes are not to be shared with anyone outside AIS community. No other recording of the lesson may be done, by either party.

Copyright and Use of Materials

1. Copyright of lesson material: all lessons provided by Asian International Private School are the property of AIS solely, and may not be reused or distributed in any way unless written consent from AIS has been given.

2. All content and materials are for authorized personal use only. Unauthorized use and sharing the academic resources are strictly prohibited.
3. Class times and materials may not be shared with others and are the property of AIS.

RULES AND RESPONSIBILITIES OF STUDENTS

1. Leave availed must be informed in writing by the parents addressed to the Principal. Students absent for the examination will be considered as having failed unless it is established that the absence was due to illness.
2. A student whose leave of absence is not supported by a letter from the parent with supportive evidence, is not permitted to attend the classes until Principal give the permission.
3. Irregular attendance, disobedience or disrespect towards members of the staff, justify dismissal of the students concerned.
4. The student is liable to be punished if he/she neglects the school work or causes any damage to school online policy
5. The pupils should be responsible for their belongings (study materials).
6. A Student who uses unfair means during the test will be given a warning letter. Repetition of the same will result in dismissal.
7. Students on leave should inform the School latest by 8.15 am.
8. Disobedience, indiscipline and arrogant behavior will not be tolerated.
9. No Special examination will be held for the absentees except in special circumstances with the permission of the Parent.
10. Students are required to follow the class room manners either traditional or virtual.
11. Only English should be used as the language of interaction to acquire better fluency in the language. Parents are requested to encourage their children to speak in English at home also.
12. Provide helpful and constructive feedback to teachers about your learning experiences.
13. You should use technology and devices at home only with the permission of the parent / guardian. Must not reveal your password to anyone.
14. Must complete and upload all assignments by the deadlines as directed by the teacher. Extension may be granted with the prior approval of teachers.

Nine hints to observe:

- ✚ Avoid Pandemonium
- ✚ Talk softly.
- ✚ Avoid interfering in someone else's matter.
- ✚ Be always punctual.
- ✚ Be honest, truthful and respect elders.
- ✚ Be kind and gentle to everyone.
- ✚ Be pure in thoughts and deeds.
- ✚ Be polite and helpful to old and infirm people.
- ✚ Pay particular attention while attending online classes- to your personal cleanliness. Dress neatly, tidily and decently. Have your hair combed and groomed neatly at all times.

ROLE OF STUDENTS

1. Students are expected to use the school's E learning platform and be prompt for the start of each session with the teacher, including joining the classes daily using the given link.
2. Students are expected to participate in their distance classes regularly by completing activities such as, but not limited to, submitting assignments, completing worksheets, evidence of tasks, engaging in discussion boards and attending distance tutorials.
3. Elder students, such as those in Cycle 2 and Cycle 3, are expected to take responsibility for their attendance and participation in a distance learning setting and will be made fully aware of the school policy, procedures, and expectations.
4. Students are expected to escalate concerns to their teacher if they feel that they are unable to participate fully in distance learning activities. For younger age children, parents are able to communicate concerns on their behalf.
5. Pupils should strictly follow the timings as allocated and informed in the circular and Check emails, school portal and Google Classroom to see the posts/resources for each lesson and work assigned/ tasks in a timely fashion.
6. Students should communicate with their teachers and ask pertinent questions if they do not understand/require help only between 8:00 a.m. and 4 p.m. They may need to email the teacher as appropriate if they are having difficulties with the system.
7. Deadlines must be met; if not, the Head of Section (Supervisors) will be informed about it by the teacher for follow up. Extension may be granted with the prior approval of teachers.
8. Students will be asked to come in video mode as and when required by the teacher or may be throughout the E- Learning class.
9. Transmitting or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients is strictly prohibited. Students are not expected to surf any other sites while online class is going on.
10. Students are expected to comply with the school's behavior policy, safe use of technology policy, and student code of conduct.
11. Students should ensure that they are in a formal setting. For example, not working online in a bedroom or any other uncomfortable set up when part of a live session.
12. Students should ensure that they are appropriately dressed in school uniform for distance learning and any live session.
13. Students should only contact their teacher/teachers by using their school domain email address or the school's learning management system (Google Classroom)
14. Students must contact their class teacher and/or the school's safeguarding leaders (VPs/Supervisors/IT coordinator) immediately if they feel that they are victims of cyber bullying or have any concerns regarding online behavior.
15. Students must not share their e- learning login details to any others than parents.
16. Students must use social media responsibly and not comment on individual teachers.
17. Students must not record or photograph any online interactions, lessons, activities or tutorials, unless they have permission by the teacher.
18. Students must not use social media such as Snapchat/Instagram/Facebook etc. Whilst engaged in distance learning activities.
19. Students should log out (**applicable for elementary grades and special needs**) from one to one session with a teacher in the absence of an adult for the live class session - preferably one of the parental support or an authorized guardian recommended by the parent with proper approval.

ROLE OF PARENTS

Parents, as an integral partner, play vital role in enabling student's success by providing their immense support. In order to realize the highest ideal of education and to nurture the sterling qualities of an all rounded personality, the school solicits your complete cooperation.

Guidelines

1. Assign a designated study area by creating a learning space for your ward.
2. Ensure that your ward has access to a digital device with adequate technical specifications.
3. Ensure that your ward logs as per the given timetable for the scheduled sessions.
4. Monitor your wards for their epistemic use of internet.
5. Organize and manage student learning at home.
6. Maintain regular contact with the academic team.
7. Jointly work hand-in-hand with the school in its attempt to help their ward's progress, paying attention to their punctuality, regularity and discipline in terms of academics.
8. Discuss with the academic team to find ways to remove learning barriers.
9. Act as invigilator during all assessments of your ward.
10. Any kind of criticism of the school or teachers should be avoided in the presence of students.
11. Set quality, family time to maintain conversation with your ward to discuss about – in case of any difficulty faced during the distance learning sessions. Jot down and find solutions by proper discussion with the academic team.
12. Encourage your ward to clarify doubts, if in case of any issue, escalate it to the key stage role lead and resolve.
13. Encourage your ward to maintain a healthy routine for their well-being supported by balanced diet, healthy conversations and exercises.
14. Find time to monitor the reflection of your ward at the end of academic sessions for their better learning experiences in case of any issues, resolve it by proper discussion with the academic team.
15. Expected to take responsibility for the attendance and participation of their child/children for distance learning. Parents should make themselves aware of their child/children's timetable for the day/week and ensure that they are following the schedule.
16. Responsible for informing the class teacher if their child/children is/are ill and not able to register and participate in the day's learning activities at the earliest possible opportunity.
17. Required to provide supervisory support during assessments, in particular for a younger Cycle 1 student.
18. Should ensure that their child/children are able to access all work via the School provided platform and systems, or other assigned learning resources.
19. Your ward is expected to attend all the classes to gain the full day attendance. Talk about ensuring respectful communication at all times and make choices to protect their personal information. Any breach of these conditions listed in the school's E- Learning policy may result in your child's/children's E-learning privileges being suspended and/or revoked and may lead to further consequences as deemed appropriate by the Principal of the school.
20. Once your ward has been introduced to the online platform and is ready to begin his/her work, it's time to make sure that their workspace is designed for productivity, and also to avoid distractions.
21. Instruct your ward to dress in school uniform as he/she would for attending the regular school. Please ensure that your ward follows the schedule given by the school strictly. Your ward should have a workspace with room for, not only the computer but also space for anything else he/she might need during a typical school day, such as pens, pencils, notepads, water bottle etc.
22. The workspace should lay flat, such as a desk or table. Students should not attempt schoolwork while lounging on the couch, or while lying on bed.
23. Ensure that your ward is not eating/chewing anything while the class is on.
24. It is essential that you set ground rules for breaks. We suggest that your ward avoid gaming, videos, or any other technology during break time. These breaks are designed to give your ward a short time away from the screen and unwind for a few minutes. They should grab a snack, get a drink, stretch, and then get back to work.
25. Contact the concerned teacher if there are any concerns.
26. Ensure that their child/children is/are located in a shared space in their house within proximity of parents where practically possible, and not in a private space such as a bedroom.

27. Ensure that their child/children is/are on time for any scheduled live lessons, tutorials or activities and ensure that behavior and language meet the school's standards.
28. Ensure that their child/children does/do not use platforms other than the ones authorized by the school directly for the continuity of learning.
29. Parents or students must not record or photograph any online interactions, lessons, activities or tutorials as it breaches UAE privacy law.
30. Report any communication which is believed to be a wellbeing or safeguarding concern immediately to their class teacher or school's leaders for further investigation.
31. Report to their child's teacher or the school immediately if they observe their child or their peers communicating negatively or inappropriately during a forum or via video conversation.
32. Ensure that their child/children does/do not post or write anything which would be deemed negative to the school's reputation, inappropriate and/or illegal by UAE law.
33. Ensure that face-to-face communication is only between teachers and students. Any parent-to-teacher communication should be in the usual manner, via email/school's communication platform, or telephone unless discussed beforehand.
34. Should not record, share or comment on public forums about individual teachers and/or content that is provided by a school.
35. Encouraged to ensure that their child/children have sufficient sleep and that their sleeping patterns are not different from what would be expected in a traditional school setting.
36. Encouraged to support their child/children through following a healthy balanced lifestyle that includes diet, nutrition, and exercise. Parents are encouraged to provide healthy food and avoid processed foods or foods high in sugar content where possible.
37. Should ensure to the best of their ability that their child/children aim for at least 20 minutes of cardiovascular activity three times per week.
38. Encouraged to ensure that their child's screen time is managed effectively. Children should be asked to give proper exercise to their eyes during the break time between each period.
39. Endeavor to support their child/children to establish a daily routine that provides a balance between schooling and other non-schooling activities such as hobbies like art, writing or sports.
40. Encouraged to give their child/children sufficient time to interact online with their friends and peers outside of school hours without using school DL platform.
41. Should be aware of their child's online conversations with their peers to keep alive to signs of cyber bullying or communications that are likely to impact negatively on a child's wellbeing.

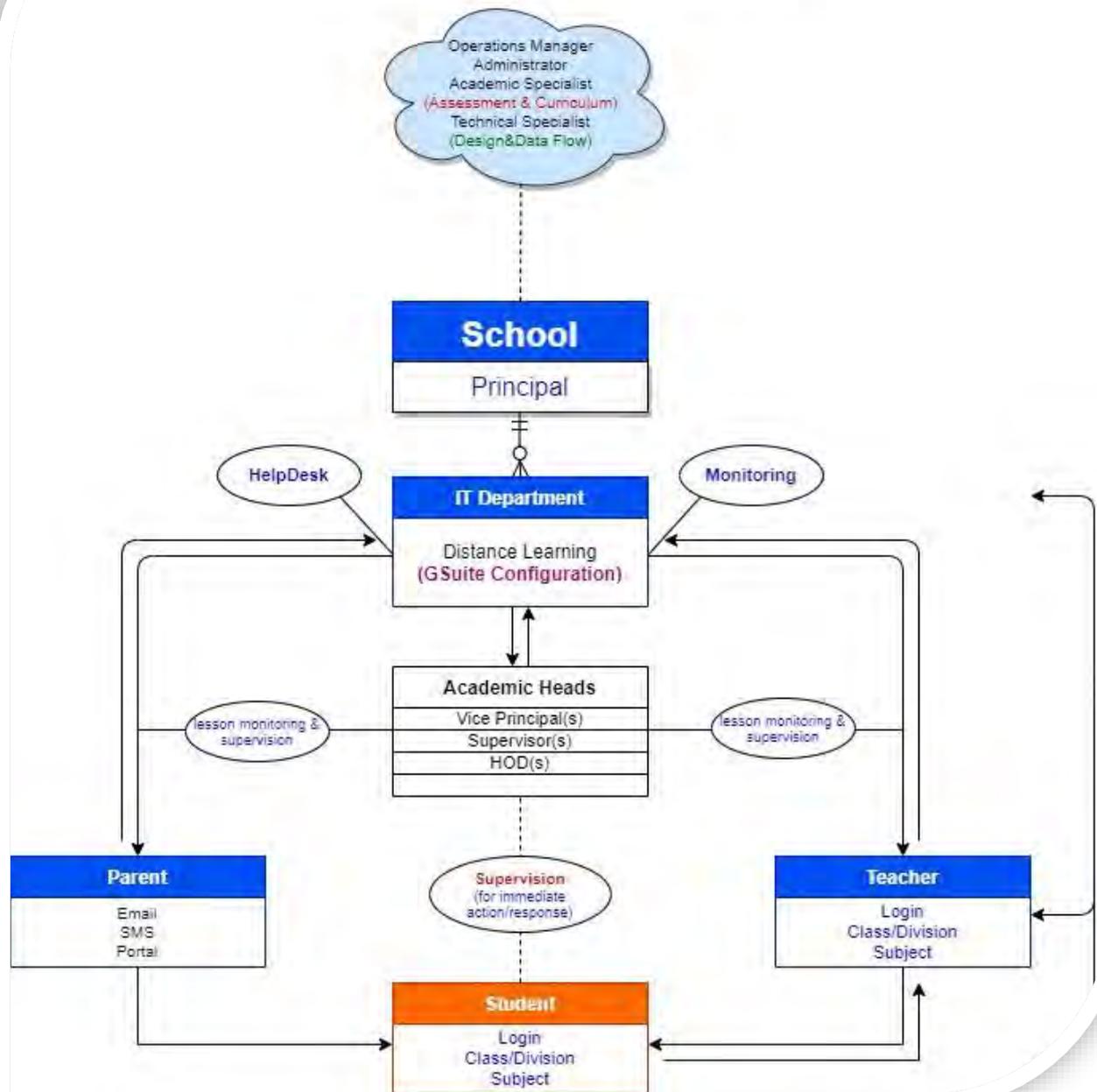
DISTANCE LEARNER AND PARENTAL AGREEMENT

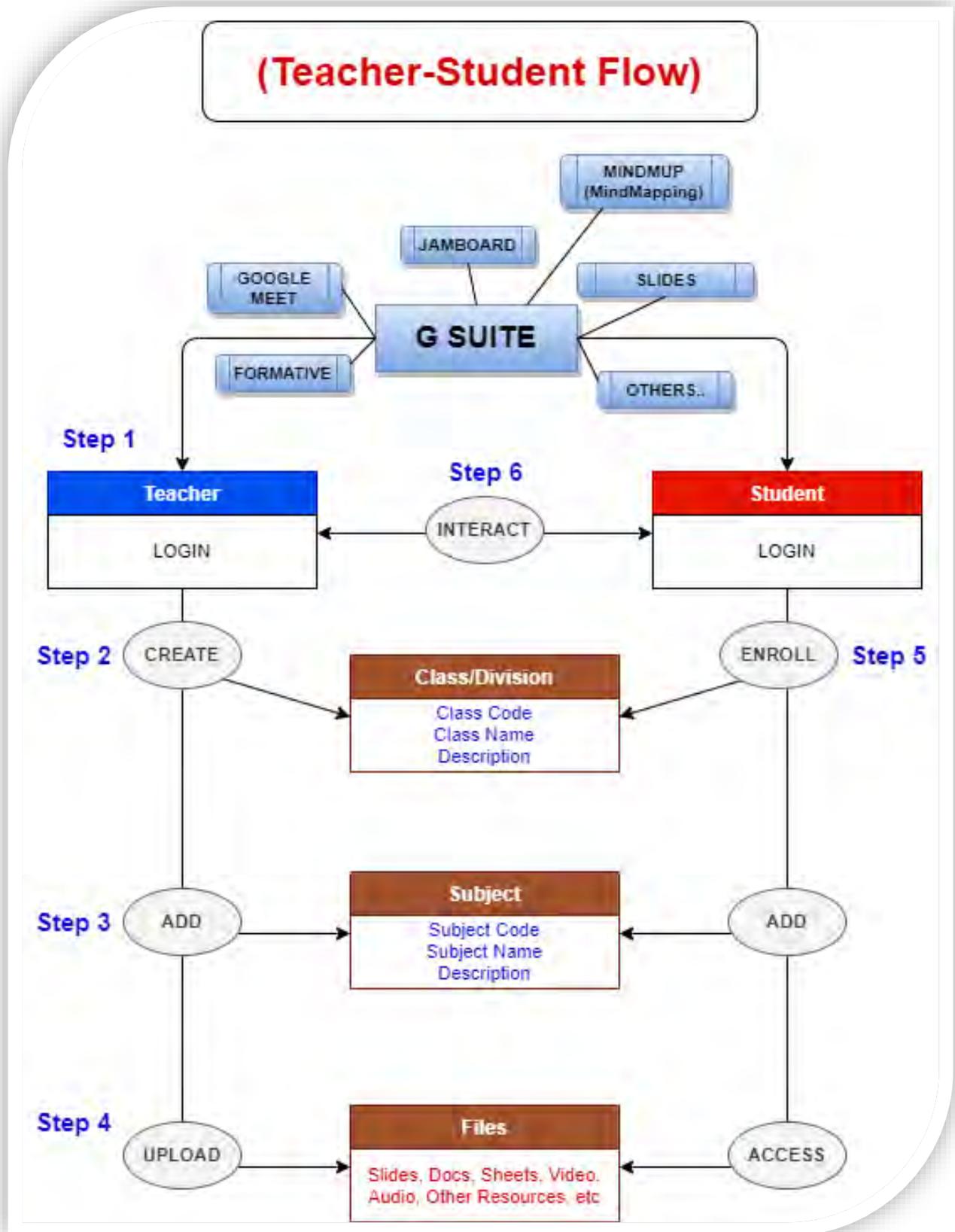
As a responsible distance learner and learners' parent, you are agreed to:

1. Log in at 7:45 am and be physically engaged with the academic sessions organized by the academic team.
2. Assigned assignments will be completed and submitted as per the academic expectations by the School.
3. Passwords will be maintained secure at all times.
4. Self assessment is done and will stand as a reflective learner.
5. The terms and conditions as well as responsibilities mentioned in this document is accepted.
6. Usage of distance learning platform for educational purposes only.
7. **Statement of Confidentiality:**

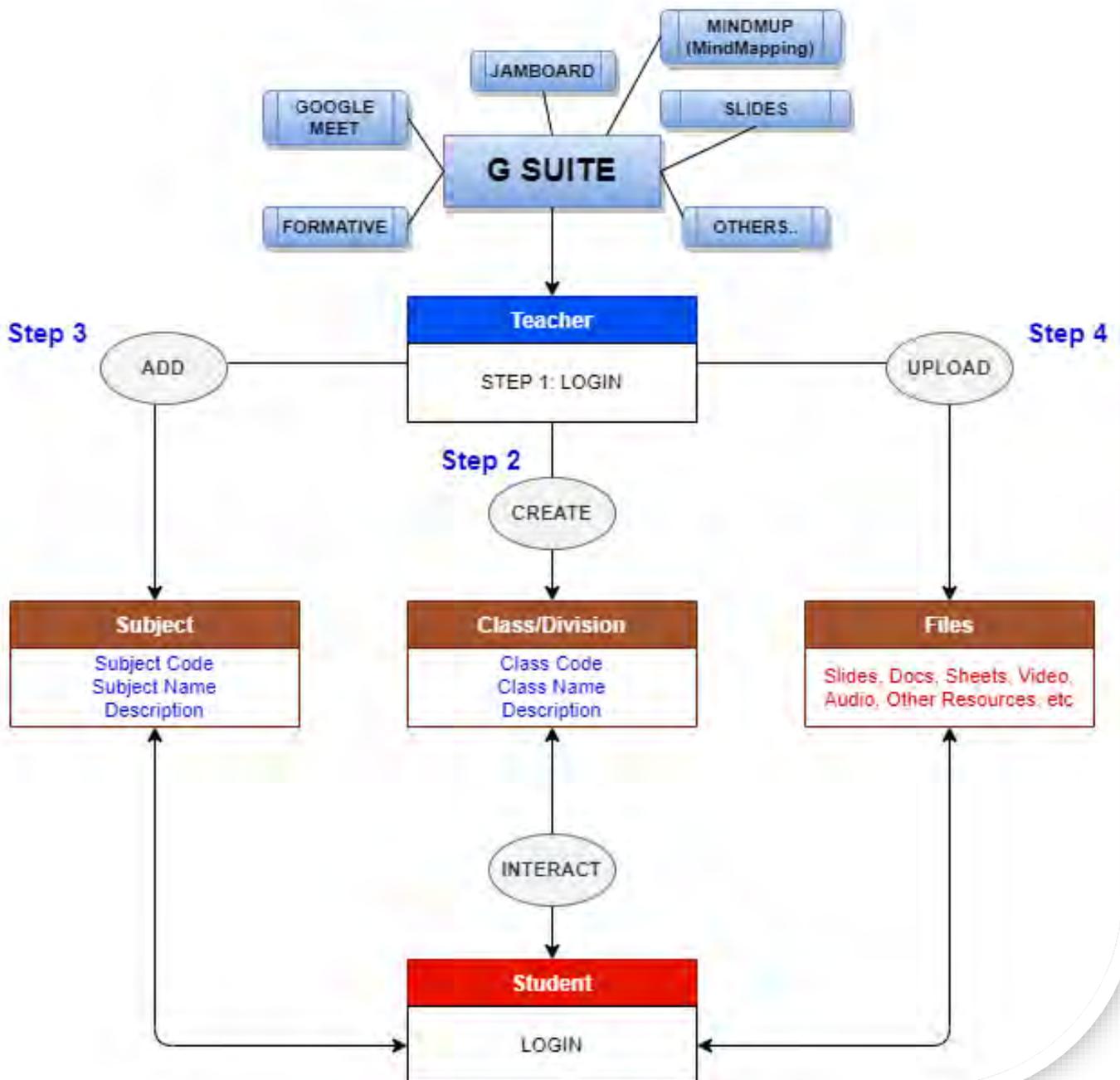
Asian International Private School provides support and services to AIS students, administrators, and staff. AIS academic resources are solely intended for AIS students, administrators, and staff use only. This necessitates it's need to be treated with utmost confidentiality and non-disclosure, unauthorized use, distribution, circulation, copying or alteration outside AIS community – unless so directed. As the recipient, understanding the requirement of confidentiality is bounded upon and not ever violated.

Asian International Private School Process Flow Chart for Distance Learning





(Teachers Flow)



(Parents Flow)

HelpDesk:

Teacher

- (1) afsal.k@asianintlschool.com
- (2) reception@asianintlschool.com

IT Support

- (3) it@asianintlschool.com - (PS1)
- (4) john.s@asianintlschool.com - (PS2)

Steps:

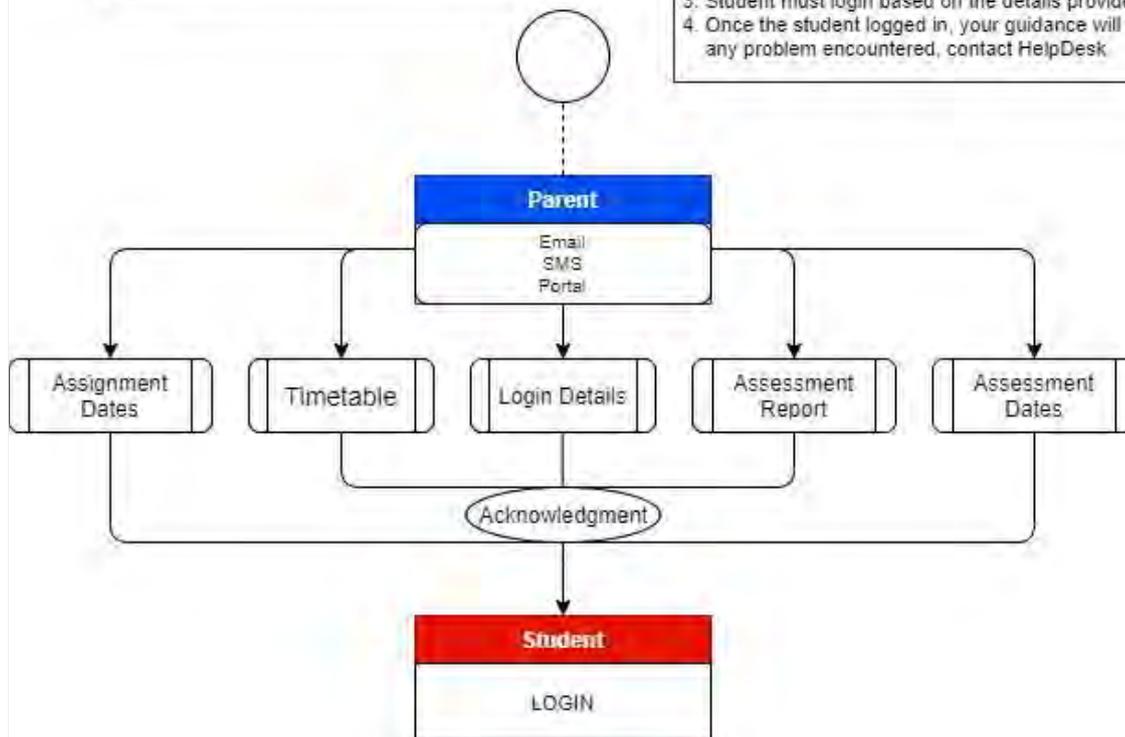
1. Receive communication details from School through (SMS/Email/Portal) on the ff:

- 1.1 Timetable
- 1.2 Student Login Details
- 1.3 Assignment Dates
- 1.4 Assessment Dates
- 1.5 Assessment Report

2. After receiving, it must be acknowledge back to School.

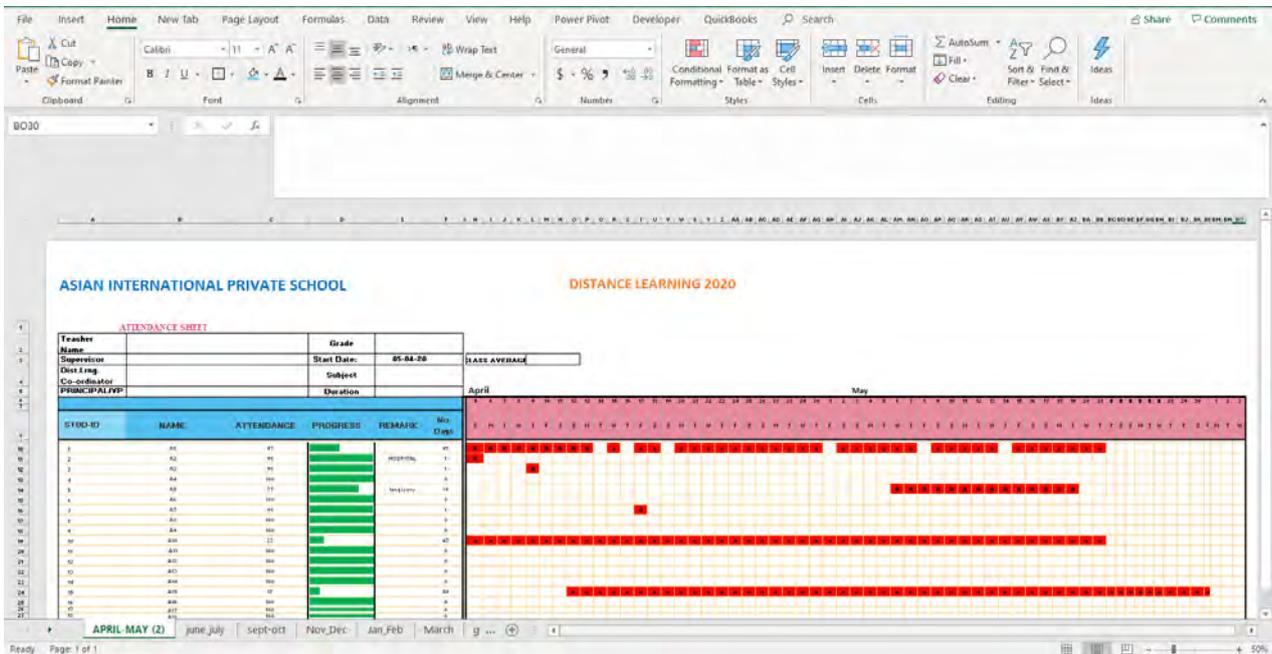
3. Student must login based on the details provided.

4. Once the student logged in, your guidance will be in great help. any problem encountered, contact HelpDesk.



Distance Learning Resources

The classroom has been simplified. A free solution for all of your educational needs.



OVERVIEW



Manage your classroom with ease

Create classes, distribute assignments, give quizzes, send feedback, and see everything in one place



Administer with confidence

Add students, manage devices, and configure security and settings so your data stays safe



Collaborate anywhere

Co-edit documents, spreadsheets, and presentations in real time



Manage all your tasks

Build to-do lists, create task reminders, and schedule meetings



Communicate your way

Connect with email, chat, and video conference

Collaborate anytime, anywhere With G Suite for Education and Classroom, teachers and students can work on their own or collaboratively, wherever they are and, on any device,

JAMBOARD APP

Get students collaborating in innovative ways

Boost student collaboration and engagement with the Jamboard app — powered by Google Cloud. Student tablet users can access a suite of rich editing tools to collaborate with students or educators. You can even access it from a web browser too.

AIS Ruwais

Phone : (02) 877 8789

Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

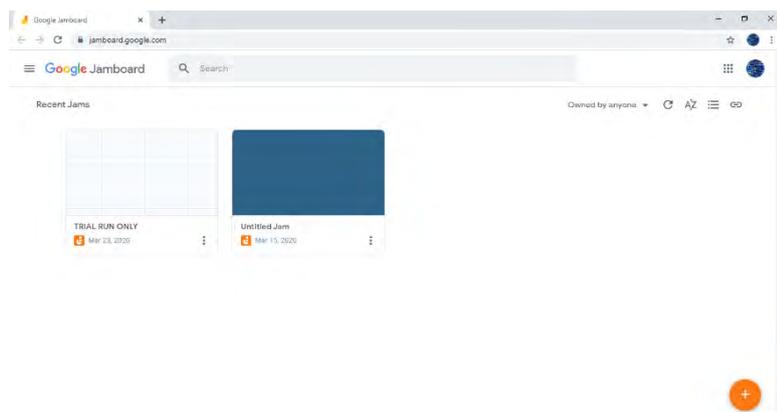
Phone : (02) 641 9112

Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470

Fax : (02) 884 6680



- Simple as a whiteboard, but smarter
- Jamboard is one smart display. Quickly pull in images from a Google search, save work to the cloud automatically, use the easy-to-read handwriting and shape recognition tool, and draw with a stylus but erase with your finger – just like a whiteboard.
- Share ideas in brainstorming or lectures

Jamboard makes learning visible and accessible to all collaborators on the jam session. Plus, it's easy to present your jams in real time through Hangouts, allowing for easy sharing or making real-world connections.

Students can jam from anywhere. Educators can engage all students in the learning process, whether working together in a traditional classroom, a group seminar setting, or through distance learning. The Jamboard app for Android and iOS makes it easy for students and educators to join in on the creativity from their phone, tablet, or Chromebook.

HANGOUTS MEET APP

Setting up a class Hangout

You may choose to start a video meeting in a variety of ways, such as straight from Meet or from a Calendar event. Decide how you want to add participants to the call. Consider posting a link to upcoming Meet sessions in an announcement in Google Classroom for students.

Facilitating instruction virtually

Share your screen to present Slides or display other resources you wish to share. Chunk your material and pause regularly to check in with participants during the session. Encourage participants to use the chat feature or turn on their microphones in order to actively participate

Assessing your students remotely

Use the Ask a Question feature in Classroom to capture a snapshot of student knowledge before (or after) a Meet session. Check for comprehension during a Meet session by utilizing the chat feature or integrating a Slides Q & A. Share a link to a Google Form in the chat box or attach a Forms quiz to an assignment in Google Classroom to assess student learning during or after a Meet session.

Engaging your students in the lesson

Use the chat feature and allow students to contribute verbally during the session. Consider using the Slides Q & A feature, or share a link to interactive Docs, Slides, or websites to facilitate hands-on activities during the session. Promote student partner/group collaboration by teaching students how to create a Meet session work with each other virtually, if appropriate.

Classroom management

Source high-quality YouTube learning content and create personalized learning playlists for students to explore while at home.

Meeting the needs of all learners

Have students enable live captions during a video meeting to display the text of the conversation and use the chat feature in Meet to give students the opportunity to ask questions. Check out Google's Accessibility page, this Accessibility guide, and this diverse learning module to ensure you are meeting the needs of all students.

How to record a Hangouts Meet

Record your Meet session for students who are unable to attend - or who may benefit from rewatching the session for review. Your recording will be saved in your Google Drive account, and you can share the link to your recording via Classroom, email, or class website.

Preparing your students for remote learning

Prepare students to use Hangouts Meet by checking the hardware/software on devices. Model how to join a session, and share Hangouts Meet resources with students. Determine and share how you will communicate with students and parents remotely so you can share this information as soon as possible. Consider incorporating Google's digital citizenship and digital skills resources into your remote instruction to ensure students are prepared for digital learning.

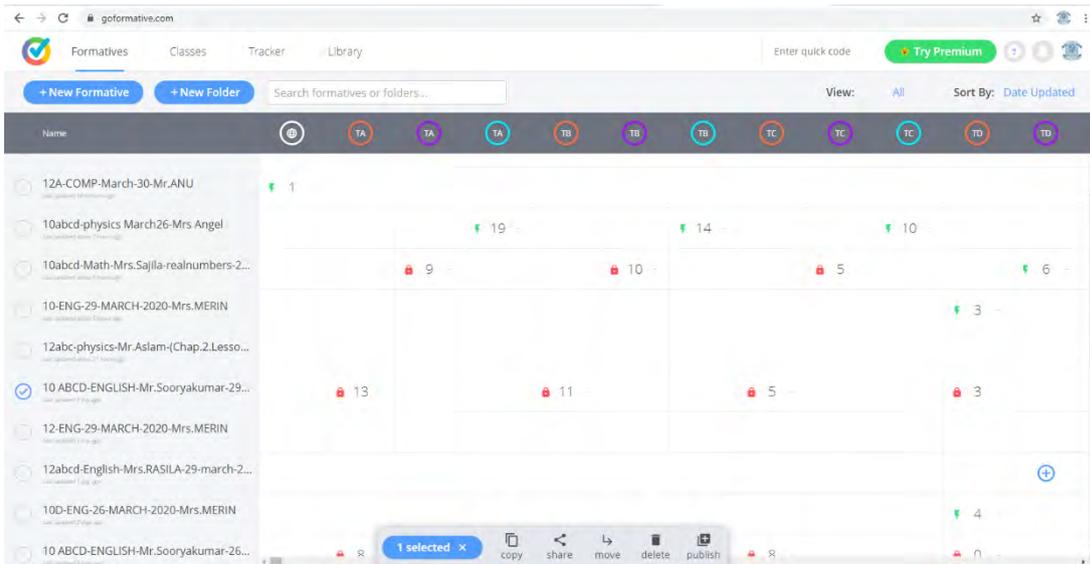
Overcoming lack of Internet access

Reaching students without internet access is vital in order for all students to have equal access to learning. With the ability to record Meet sessions, you can pre-record sessions or share recorded sessions after the video call so students are able to watch at a later time. If possible, make sure students have enabled offline mode before they leave school with the device so they can access Docs, Sheets, and Slides without internet.

FORMATIVE

A guide to using Formative for distance, remote, and e-learning!

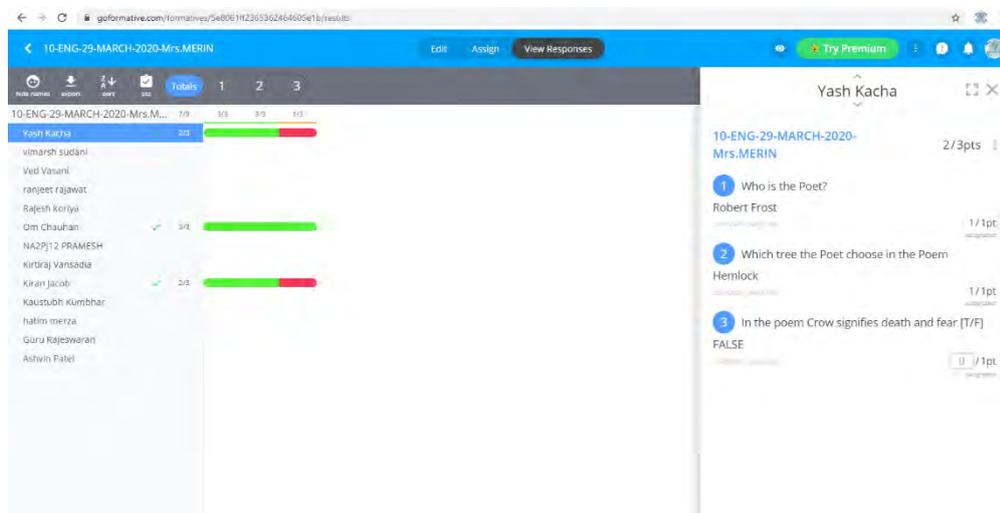
Formative enables teachers to build their own assessments and assignments, or pull and customize "formatives" from our Library of thousands of pre-made materials. Educators can act on live student responses to intervene as needed; give feedback and auto-grade students' work; track student growth over time; visualize student performance across assignments/assessments; and easily integrate supportive tools, like Google Classroom, Flip grid, Desmos, Padlet and other resources - making Formative the perfect solution for a virtual classroom.

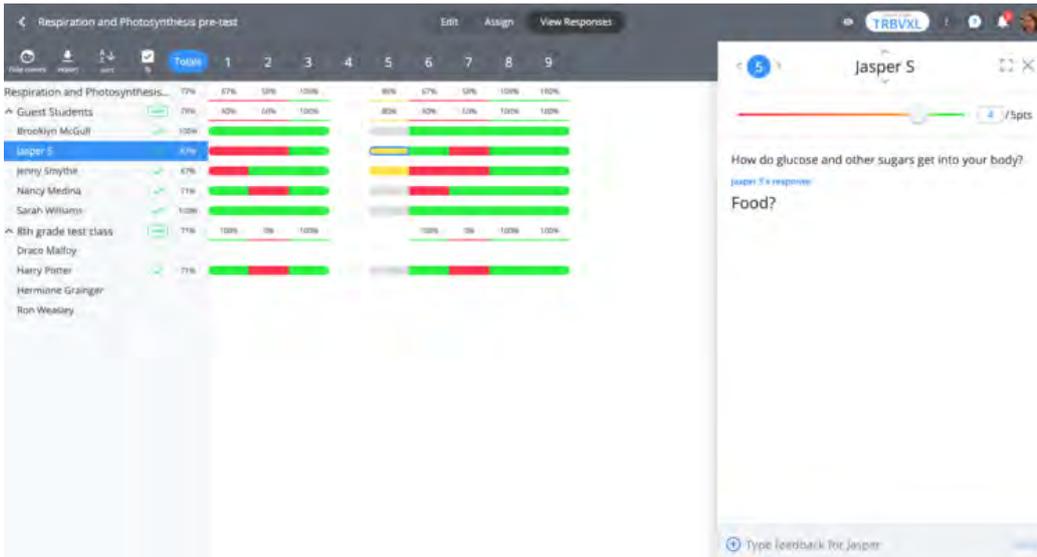


Assign and start acting on LIVE responses!

From your “Edit” screen, click “Assign” at the top of the page to assign your formative to a class (or classes). You can then choose different options for returning scores and correct answers, or allow students to edit after submission.

As soon as your students start to type, you will see their responses on your View Responses screen. Click on any student or question to dive deeper, adjust the grade, or send feedback!



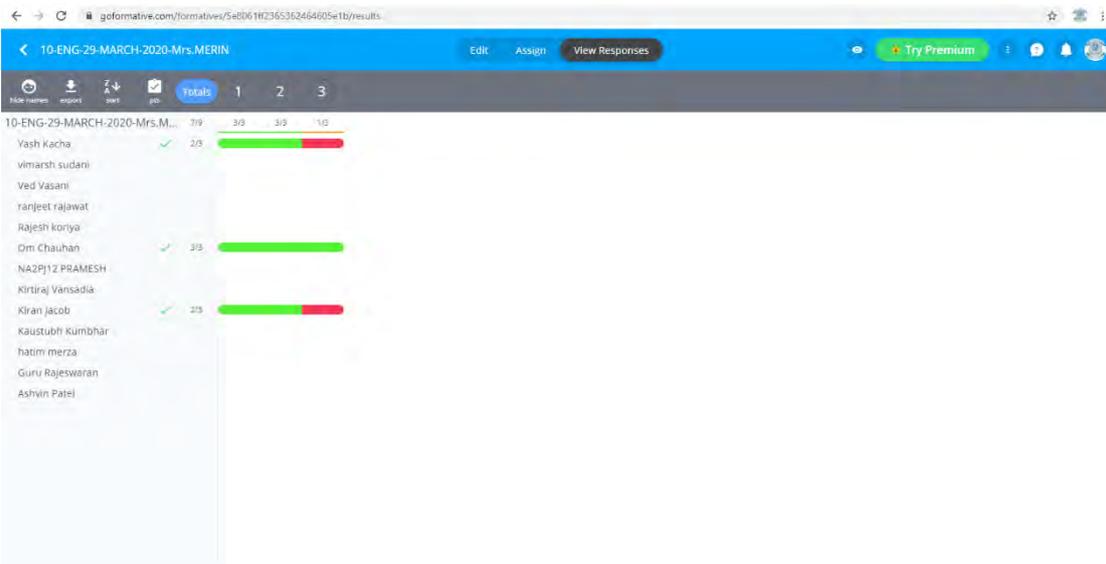


Want students to work at their own pace? Everything in Formative auto-saves every second, so students can log in / back out as many times as they like and their progress will be saved. They can complete a formative over multiple sessions,

and you can view their responses instantly.



- 1 What country was Nelson Mandela from?
 - Africa
 - India
 - South Africa
 - Mali
- 2 What group did Nelson Mandela join in 1944?
 - Congress of the People
 - Pan African Congress
 - African National Congress
 - Fight for freedom
- 3 What was "apartheid" ?
 - Nelson Mandela's middle name
 - An african country
 - a fatal disease
 - Racial segregation



Sample Classes Conducted

BIOLOGY

varieties -
(both quality and quantity)

- ① Emasculation - removal of anther before dehiscence.
- ② Bagging - covering of stigma using butter paper bag
- ③ Tagging - tag is attached to bag mentioning name of desired fl, day & date of emas. & cross pollin

Joel Saldanha

COMPUTER

2020-03-23_Co.Sc_Reshma_10AM.mp4

```

for a in range(1,8,3):
    print(a)
    print(a*a)
    print(a*a*a)
a=int(input("enter a number"))
if a%3==0:
    print("THREE")
elif a%5==0:
    print("FIVE")
elif a%3==0 and a%5==0:
    print("THREE and FIVE")
else:
    print("IT's not divisible by either 3 or 5")
  
```

Reshma Premarajan

AIS Ruwais

Phone : (02) 877 8789

Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112

Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470

Fax : (02) 884 6680

CHEMISTRY

Sarika.29.3.20 Chemistry(10).mp4

Activity

$$2\text{Cu} + \text{O}_2 \rightarrow 2\text{CuO}$$

Because oxygen is added from air to copper and copper oxide is formed.

00:45 00:1:08

7:34 / 1:00:16

PHYSICAL EDUCATION

ctp-pxbh-ydp (2020-03-29 at 01:35 GMT-7)

Significance of Intramurals and extramurals:

- Helps in providing the ways and means for the development self esteem citizenship, responsibility, sportsmanship, and skills in co-operative behavior.
- Helps in providing take part in activities that encourages active participation enjoyment, and fun without external pressure or reward.
- Helps in providing to reinforce the concept that winning is less important preparing to win. Losing should not be the same as failure, nor success to as winning.
- Helps in providing to determine participation by interest rather than skill limiting activities to the gifted or early maturing athlete.
- Helps in providing opportunities for students and expose them to a wide of sports, skills and activities so that they may refine interest and make ch suit their personal abilities and needs.
- Helps in providing opportunities for students, faculty, and staff to active in activities involving sports, recreation, and play while providing structural experimental education.

Page: 2 of 7 | Words: 1,094 | English (US)

meet.google.com is sharing your screen. Stop sharing Hide

23:05 / 1:00:43

AIS Ruwais

Phone : (02) 877 8789

Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112

Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470

Fax : (02) 884 6680

MATHEMATICS

Number System

Real Number (R) Imaginary Numbers (i) [v-1, v-2]

Rational Numbers (Q) Irrational Numbers (√2, √3) Complex Numbers (a+ib)

Integers (I) Fractions (2/3, 4/5)

Negative Numbers (Z) (-1, -2) Positive Integers Zero (0)

Natural Numbers (N) (1, 2, 3, ...) Whole Numbers (W) (0, 1, 2, 3, ...)

Anupama Thankam

ACCOUNTANCY

giant made major changes in its menu to be able to survive in the Indian market.

(vii) **Management is an intangible force:** Management is an intangible force that cannot be seen but its presence can be felt in the way the organisation functions. The effect of management is noticeable in an organisation where targets are met according to plans, employees are happy and satisfied, and there is orderliness instead of chaos.

OBJECTIVES OF MANAGEMENT

Management seeks to achieve certain objectives which are the desired result of any activity. They must be derived from the basic purpose of the business. In any

and material resources to the maximum possible advantage, i.e., to fulfill the economic objectives of a business. These are survival, profit and growth.

Survival: The basic objectives of any business is survival. Management must strive to ensure the survival of the organisation. In order to survive, an organisation must earn enough revenues to cover costs.

Profit: Mere survival is not enough for business. Management has to ensure that the organisation makes a profit. Profit provides a vital incentive for the continued successful operation of the enterprise. Profit is essential for covering costs and risks of the business.

2019-2020

Suresh Kumar Sharma

AIS Ruwais

Phone : (02) 877 8789

Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112

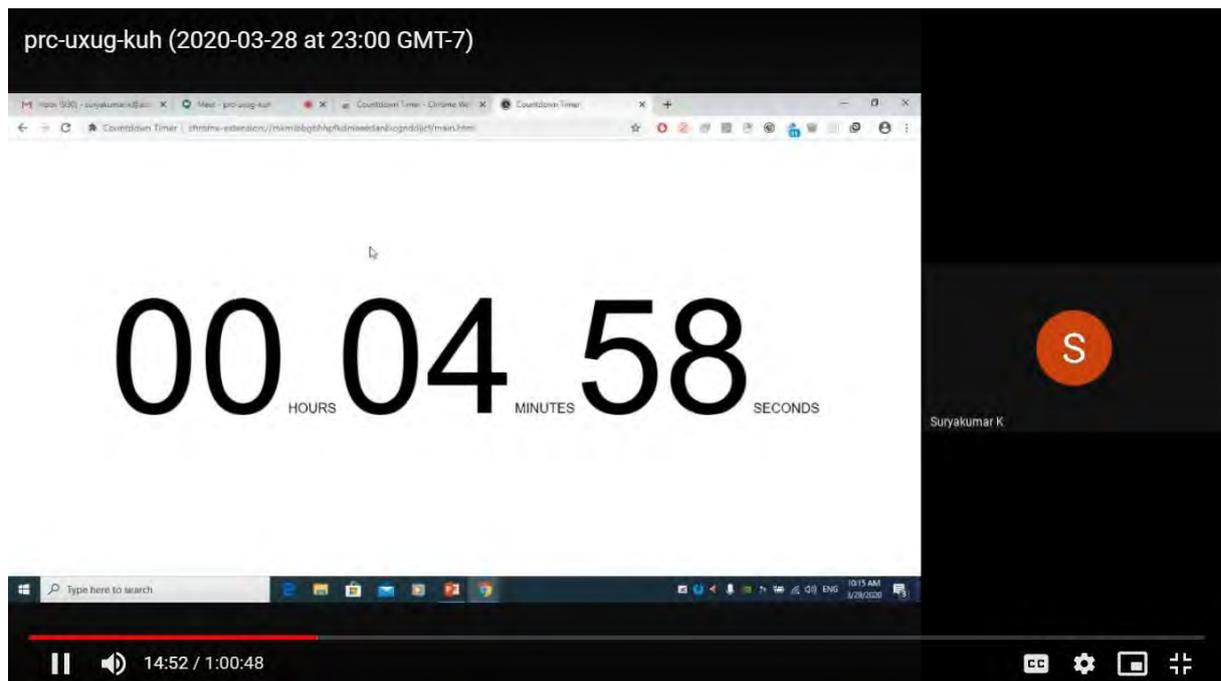
Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470

Fax : (02) 884 6680

ENGLISH



CONCLUSION

The following purpose is identified in the development of a plan framework that is inclusive of and equitable to all students regardless of age, location, background, and available resources:

To provide information to educators in providing remote learning opportunities while remembering that each school community is unique.

ASIAN INTERNATIONAL PRIVATE SCHOOL is grateful to the individuals who shared their time, thinking, and commitment to students in the development of these recommendations. With grace and an assumption of positive intent by those who possess a different experiential background. We hope you will engage with the ideas shared in this document with a similar commitment to your localities.

REFERENCES:

1. <https://www.intechopen.com/books/trends-in-e-learning/the-good-the-bad-and-the-ugly-of-distance-learning-in-higher-education>
2. E-learning Methodologies (A guide for designing and developing e-learning courses)
3. <http://www.pccc.edu/files/elearning/eLearnPolicyandProcedure.pdf>
4. <https://www.acs-schools.com/parents-guide-distance-learning>
5. <https://www.epnsj.org/cms/lib/NJ01912667/Centricity/ModuleInstance/7312/eLEARNINGStudent-ParentHandbook.pdf>
6. <https://www.understood.org/en/school-learning/learning-at-home/homework-study-skills/online-learning-how-to-prepare-child>
7. <https://virtualsc.org/student-code-of-conduct/>

"You can't teach people everything they need to know. The best you can do is position them where they can find what they need to know when they need to know it." - Seymour Papert, MIT mathematician, educator, computer scientist.

AIS Ruwais

Phone : (02) 877 8789

Fax : (02) 877 8785

King and Queen Nursery Abu Dhabi

Phone : (02) 641 9112

Fax : (02) 641 9113

AIS Madinat Zayed

Phone : (02) 884 7470

Fax : (02) 884 6680