



# المدسة الاسيوية الدولية الخاصة

## ASIAN INTERNATIONAL PRIVATE SCHOOL

Approved by the Ministry of Education-UAE-Affiliated to the Central Board of Secondary Education, New Delhi

Member: Council of the C.B.S.E Affiliated Schools in the Gulf

### POLICY 56 – PARENT INVOLVEMENT

Asian International Private School Parent Involvement Policy is to involve our parents in the educational process of the child, keeping them informed of the school programmes, student achievement, progress and determine their roles with the school.

Purpose:

To encourage the two-way meaningful communication between the parent and the school to address student achievement progress and to make the best of their contribution towards the development of school in order to meet the vision of the school.

School's Role:

Asian International Pvt. School will:

- Provide CBSE curricular and MOE subjects by practicing 21<sup>st</sup> Century Skills to enable child centered approach.
- Conduct Open House to discuss about student achievement, progress and provide the parent with Report Cards after every Periodic Test and Term Examinations. Provide parents access to staff during regular Parent Teacher Meetings. Separate meetings are organized in case of any emergency or any important issue thereof.
- Provide meetings with parents and parent representatives of PTA council, opportunities to enter their suggestions in the Suggestion Book, share their talents in school activities and programmes of the child.
- Hold meeting with the parents when a new set of books / uniform are introduced. Hold separate Meetings with the parents whose ward appear in CBSE Board Exam.
- Inform the events / activities of the school at the beginning of the academic year through the Activity Calendar.
- Bonafide Letter, Letter to Red Crescent if required by the parent for fee concession / reimbursement letter on parent's request are issued.

Inform parents on irregular attendance of the child.

- Provide information through circulars, Student Diary, School Website, and through newsletters. Parents are regularly updated information with bulk SMS service Periodical orientation programmes are organized to provide career counseling for students of senior classes.
- Parent Teacher Advisory Committee is nominated from among the employees of various companies located in Ruwais. Scheduled meetings as per calendar are held periodically to discuss various matters of concern.



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- Parent Orientation are also arranged to have interactions and to update school programmes.
- Parents are invited to attend major celebrations of the school such as UAE National Day, Sports Day, Annual Day, International Yoga, and Graduation Ceremony after obtaining ADEK approval or any other relevant entities.

### PARENT ROLE:

**School will encourage parent to support the children in learning and participating in extracurricular activities.**

- Check with the Home Work / Assignments, the ward is regularly attending the school.
  - Monitor the child in the use of electronic / Digital gadgets.
  - Communicating with the school by replying to the circulars / participation in school / ADEK / ADNOC Surveys.
  - Attend Open House / Parent Teacher Meetings regularly.
  - Avoid packing Junk Food.
  - Informing if the child has any communicable diseases.
  - Promptly sending back the School Health Letter duly signed and on time.
  - Give suggestions for school improvements.
- The school shall regularly communicate with parents / guardian using various methods and media, such as School Newsletters, telephone calls, SMS, E-mails, internet portals and meetings.
  - The school and teachers shall regularly communicate with parents / guardian about their children's academic performance, such as holding regular sessions about the school's curriculum, teaching methodology, assessments and the parent / guardian support of their children's learning at home.
  - Schools shall provide opportunities available for parents / guardians to visit the school and meet with the Principal. Supervisors and teachers who are involved in their children's education during open house.

